

# CODE OF ETHICS OF THE CROATIAN PARAPLEGIC AND TETRAPLEGIC ASSOCIATION

MEMBERS OF CROATIAN PARAPLEGIC AND TETRAPLEGIC ASSOCIATION (HRVATSKA UDRUGA PARAPLEGIČARA I TETRAPLEGIČARA - HUPT) ACCEPT THE CODE OF ETHICS OF HUPT AS A CODE OF CONDUCT IN ALL ACTIVITIES RELATED TO WORK OF THE ASSOCIATION. THE CODE OF ETHICS OF HUPT REFERS TO EVERY MEMBER OF THE ASSOCIATION AND ALL ITS PROJECTS AND ACTIVITIES.

MEMBERSHIP IN HUPT OBLIGATES ITS MEMBERS TO CONTINUOUSLY DEVELOP THEIR OWN AWARENESS ABOUT THE ETHICAL ISSUES. MEMBERS OF HUPT ACT AS INDEPENDENT PERSONS IN THEIR ACTIVITIES AND THEY FULFIL AND IMPROVE THE RULES GIVEN IN THIS CODE BY THEIR OWN SYSTEM OF HUMANISTIC VALUES.

PERSONAL RESPONSIBILITY AND DUTY OF HUPT MEMBERS IS TO REALIZE THE HIGHEST ETHICAL STANDARDS OF BEHAVIOUR AND INTEGRITY. HUPT MEMBERS SHOULD ENCOURAGE ETHICAL BEHAVIOUR IN EVERY CONTACT THEY MAKE THROUGH THE ACTIVITIES RELATED TO HUPT AND TO DISCUSS WITH OTHER MEMBERS EVERY ETHICALLY DOUBTFUL ACTIVITY OF THE ASSOCIATION I.E. IF THERE IS A PERSONAL ETHICAL DOUBT ABOUT THE ACTIVITIES RELATED TO THE PERSONAL ENGAGEMENT IN HUPT, AND ALL TO PREVENT OR TO AVOID NON-ETHICAL BEHAVIOUR.

## I

MEMBERS OF HUPT ARE TRYING TO SUSPEND ALL KINDS OF DISCRIMINATION IN THEIR WORK REGARDING GENDER, NATIONAL, RELIGIOUS, POLITICAL, SEXUAL OR ANY OTHER KIND OF ORIENTATION AND, THROUGH THE CODE OF ETHICS OF HUPT, THEY ARE OBLIGATED TO REJECT THEIR PERSONAL ENGAGEMENT IN ANY KIND OF NON-ETHICAL ACTIVITY THAT COULD HARM FUNDAMENTAL HUMAN RIGHTS AND DIGNITY AS WELL AS THEIR RIGHT ON PRIVACY.

MEMBERS OF HUPT ARE NOT ALLOWED TO PARTICIPATE IN ANY KIND OF ACTIVITY THAT IMPAIRS HUMAN RIGHTS OF INDIVIDUALS OR GROUPS.

## II

MEMBERS OF HUPT MUST BE AWARE OF THEIR RESPONSIBILITY TO PEOPLE THEY HAVE CONTACT WITH AND, BY THEIR BEHAVIOUR, MUST TRY TO BUILD A POSITIVE PUBLIC ATTITUDE ABOUT NEEDS, RIGHTS AND POSSIBILITIES OF PEOPLE WITH SPINAL CORD INJURIES.

MEMBERS OF HUPT MUST BE OPENED, HONEST AND MUST APPRECIATE DIFFERENT ATTITUDES WHILE THEY REPRESENT AND TRYING TO ACHIEVE THE GOALS OF THE ASSOCIATION.

MEMBERS OF HUPT MUST BE REALISTIC, HONEST AND RESPONSIBLE WHILE PRESENTING THE RESULTS OF THEIR OR OTHER PERSONS' PROJECTS AND ACTIVITIES OF HUPT.

## III

MEMBERS OF HUPT SHOULD NOT MAKE ANY PUBLIC OR PRIVATE COMMITMENT WHICH RESULTS IN A CONFLICT OF INTERESTS

## IV

MEMBERS AND BODIES OF HUPT SHOULD STORE DOCUMENTATION OF THEIR WORK.

## V

REALIZATION OF ALL PROJECTS SUPPORTED, ORGANIZED AND ENCOURAGED BY HUPT OR PROJECTS THAT HUPT HELPS TO FIND A FINANCIAL RESOURCE FOR, MUST HAVE REGULAR PROCEDURE PROVIDING NECESSARY INFORMATIONS FOR INTERPRETATION AND MUST BE IN ACCORDANCE WITH THE PURPOSE THEY ARE USED FOR

HUPT IS OBLIGATED TO DEMAND ALL PROFESSIONALS INVOLVED IN HUPT PROJECTS TO FOLLOW THEIR PROFESSIONAL CODE.

HUPT IS OBLIGATED TO DEMAND AN ACCURATE DESCRIPTION OF METHODS, PURPOSE, REGULARITY AND RELIABILITY OF THE PROJECT PROCEDURE.

EVERY PERSON WHO IS PARTICIPATING IN A PROJECT OF HUPT SHOULD BE FAMILIAR WITH THE PURPOSE OF THAT PROJECT.

## VI

IF IT IS NECESSARY, AS A PART OF THE PROJECT PROCEDURE OR OTHER ACTIVITIES OF ASSOCIATION, TO COLLECT PERSONAL INFORMATIONS ABOUT INDIVIDUALS, THEN HUPT IS OBLIGATED TO EXPLAIN THE NATURE OF THE INFORMATION, THEIR EVENTUAL USE IN THE FUTURE AND THEIR PROTECTION TO INDIVIDUALS AND ORGANIZATIONS INVOLVED IN PROJECT.

## VI

INDIVIDUALS AND/OR ORGANIZATIONS INVOLVED IN ANY HUPT'S PROCESS OF COLLECTING INFORMATION MUST GIVE THEIR AGREEMENT FOR IT. PARENTS OR CAREERS HAVE TO GIVE AGREEMENT IN THE NAME OF PERSONS WHO ARE NOT CAPABLE OF TAKING RESPONSIBILITY FOR BEING INVOLVED IN THE SURVEY. A CHILD HAS RIGHT TO REFUSE PARTICIPATION IN A PROJECT, EVEN IF PARENT OR CAREER HAS SIGNED HER/HIS AGREEMENT.

HUPT IS ALLOWED TO FORWARD CONFIDENTIAL PERSONAL INFORMATION ABOUT PERSONS INVOLVED IN PROJECTS TO OTHER PERSONS AND INSTITUTIONS ONLY IF THE INVOLVED PERSONS AGREE WITH IT. IF THE PERSON IS A CHILD, THEN PARENT OR CAREER MUST GIVE THEIR AGREEMENT, AS WELL AS THE CHILD.

## VII

REPORTS OF PROJECT RESULTS MUST BE TRUE.

FALSIFICATION OF DATA IS AGAINST THE FUNDAMENTAL RULES OF ETHICS AND IT NULLIFIES MEANING OF THE PROJECT.

AFTER THE PROJECT IS DONE, HUPT HAS TO ENSURE THAT ALL INTERESTED PERSONS HAVE ACCESS TO STORED INFORMATION SO EVALUATION AND VERIFICATION COULD BE DONE. IT IS IMPORTANT THAT, WHILE IT IS BEING DONE, PERSONAL INFORMATION ABOUT INDIVIDUALS INVOLVED IN PROJECT IS BEING PROTECTED.

## VIII

MEMBERS OF HUPT PROMOTE GOALS OF THE ASSOCIATION IN EVERY PUBLIC PRESENTATION. PUBLIC PRESENTATION INVOLVES ALL KINDS OF EDITION OF WRITTEN, AUDIO OR VIDEO MATERIALS, JOURNAL PUBLICATIONS, STATEMENTS, INTERVIEWS OR COMMENTS IN PUBLIC MEDIAS AND PRESENTATIONS ON PUBLIC MANIFESTATIONS AND LECTURES. MEMBERS OF HUPT TAKE FULL PERSONAL RESPONSIBILITY FOR THEIR PUBLIC PRESENTATION WHICH HAS TO CORRESPOND TO THE CODE OF ETHICS AND THE ARTICLES OF ASSOCIATION OF HUPT.

## IX

FINANCIAL SOURCES OF HUPT HAVE TO BE USED ACCORDING TO PURPOSE AND FOR BENEFIT OF THE ASSOCIATION.

## X

PERSONAL ASSISTANTS, VOLUNTEERS, CIVILIAN SERVICEMEN AND ALL OTHER PERSONS INVOLVED IN WORK OF HUPT, I.E. IN DIRECT OR INDIRECT HELPING TO HUPT MEMBERS, MUST BEHAVE IN ACCORDANCE WITH THE CODE OF ETHICS OF HUPT, AS WELL AS HUPT MEMBERS ARE OBLIGATED TO.

## XI

WHEN MEMBER OF HUPT IS NOT SURE IF CERTAIN SITUATION OR CERTAIN PLANNED ACTIVITY IS IN ACCORDANCE WITH THE CODE OF ETHICS OF HUPT, SHE/HE SHOULD CONSULT WITH OTHER MEMBER WHO IS FAMILIAR WITH ETHICAL ISSUES AND PROBLEMS OR WITH JURY OF HONOUR OF HUPT.

IF ONE MEMBER OF HUPT PERCEIVES THAT THE OTHER MEMBER IS VIOLATING HER/HIS DUTY OF HUPT MEMBER, SHE/HE IS OBLIGATED TO FOLLOW THE STEPS FROM THE ARTICLES OF ASSOCIATION OF HUPT. IF IT IS PROVED THAT FALSE REPORT IS MADE IN PURPOSE, DISCIPLINE PROCEDURE IS FOLLOWING.

EVERY HUPT MEMBER HAS TO COOPERATE WITH THE JURY OF HONOUR OF HUPT IN CONTROLE AND PROMOTION OF ETHICAL ISSUES. UNJUSTIFIED REFUSAL OF THE COOPERATION MEANS BREAKING THE CODE OF ETHICS OF HUPT. VIOLATION OF THE RULES OF THE CODE OF ETHICS OF HUPT WILL BE SANCTIONED IN ACCORDANCE WITH THE ARTICLES OF ASSOCIATION OF HUPT.

## XII

MEMBERS OF HUPT, PERSONAL ASSISTANTS, VOLUNTEERS, CIVILIAN SERVICEMEN AND ALL PERSONS INVOLVED IN WORK OF HUPT HAVE RIGHT AND DUTY TO LEARN THE RULES OF THE CODE OF ETHICS OF HUPT.

THE CODE OF ETHICS OF HUPT ENTERS INTO FORCE BY THE DAY OF ITS ADOPTION.